

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING  
November 18, 2015**

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**CALL TO ORDER:**

Tom Galligan, President, called the November 18, 2015, meeting of the South Central Regional Airport Authority to order at 12:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Tom Galligan (President); Jim Baker (Vice President); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); William Happel (Airport Operational Manager); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Doug Bramer (Aircraft Specialists); Gina Ramser (Aircraft Specialists); Denny Goodman (Aircraft Specialists)

**ABSENT**

Dan Gregory (Secretary)

**APPROVAL OF MINUTES:**

The minutes of the SCRAA Board Meeting of October 21, 2015, were presented to the Board.

*Motion to approve the minutes of the South Central Regional Airport Authority by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 4-0.*

**APPROVAL OF RECEIPTS & EXPENSES:**

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Honaker Aviation was still withholding their Fuel Flow Fees.
- Logging activities had generated income of \$40,623.82 and Farming had generated income of \$5,941.48.
- Landing Fees would be collected directly from the SCRAA office beginning in January of 2016.

*Motion to Approve Receipts & Expenses as submitted by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

**AIRPORT MANAGER'S REPORT**

John Secor presented the Airport Manager's Report. Items of note were:

- ASI negotiations for the Purchase/Leaseback were wrapping up.
- Logging is complete.

- Received new farming map and new acreage had been added, increasing revenue potential.
- John Secor and Jim Baker met with Brian Lenfert, Clark County Council President, regarding Local Share funding. They were advised to meet with the Clark County Commissioners to apply for Cum Cap funding.
- Met with Bryan Glover, Clark County Commissioner, who advised him to go before the Clark County Commissioners to request funding assistance.
- PCL module and REIL lights are currently undergoing repairs.
- Met with Bryant Shumate, Air Methods, regarding User Fee. He was receptive to a \$10,600 annual User Fee with a 1% annual increase payable quarterly in arrears.
- FAA reactivated ILS Localizer and Glideslope. MALSR and VASI lights are operational on Runway 18.

### **FORMAL PRESENTATION AND VOTING ON THE ASI PURCHASE/LEASEBACK**

Greg Fifer presented to the Board the Contingent Purchase Agreement for Approval. The terms are that the South Central Airport Authority would purchase the Leasehold Improvement for \$2.8 million dollars, contingent upon securing financing, and will terminate if such financing is not secured by a date to be determined. Upon closing, both parties will sign the agreed to lease agreement and contingent settlement agreement.

In the event that financing cannot be secured, then neither the lease nor the settlement agreement get signed.

*Motion to Approve signing of the Contingent Purchase Agreement and Settlement Agreement by Jim Baker; Seconded by John Secor. All Approve and Motion carried 4-0.*

### **AIRPORT OPERATIONS REPORT:**

William Happel presented the Airport Operations Report. Items of note were:

- REIL is being worked on at the south end of 14/32.
- October 29<sup>th</sup> through November, manually turned on and off lights on Runway 36 approximately 5:00 and 8:00 the next day.
- On November 11, due to fog, lights were tuned on at 10:07 until fog lifted.
- On November 13, checked on snow equipment and they were just about complete.
- Grass mowing is just about complete for season and maintenance of the equipment will commence.

### **PUBLIC COMMENTS:**

- Doug Bramer requested clarification on the Landing Fee transition. John Secor clarified that nothing would change on who was charged. 6000 lbs and under and based aircraft would still be exempt.
- Doug Bramer suggested exempting the larger twin engine piston aircraft and John Secor said he would take that under advisement.

### **AIRPORT CONSULTANT'S REPORT:**

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Redwing determined there is a wetland by the t-hangar area. Potential mitigation will need to be done. Call scheduled for tomorrow.
- CIP will be presented in Indianapolis with John Secor this afternoon.
- AIP-24/26 – Final inspection complete. INDOT requested Maintenance/Jurisdiction Agreement between the Airport and Clark County/Town of Sellersburg for FAA/INDOT approval before it is executed on who is going to maintain the road. An Ownership Transfer needs to happen.
- AIP-27 – Final inspection completed with INDOT and punch list created for Crider & Crider with minutes of the meeting emailed to the Board. Wetland has been discovered by their stockpile. Requested Board Approval for \$4,100 for Redwing Wetland Delineation, Summary Memo and Map. Will try to get paid out of grant.
- FAA requested temporary MALSRS drive for access to equipment until a new one is built.
- Working on final Change Order #6.

***Motion to Approve Redwing Wetland Delineation, Summary Memo and Map in the amount of \$4,100 by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 4-0.***

***Motion to Approve temporary drive for FAA to MALSRS by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 4-0.***

**ENGINEER'S REPORT:**

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Orica mailbox has been relocated.
- Bean Road punch list items complete with the exception of asphalt repair and cable gate.
- Final INDOT walkthrough conducted. Minutes forthcoming.
- Final Excel Change Order #11 will be submitted soon.
- Force Account items have been finalized and came in less than expected.
- Met with INDOT regarding the railroad crossing. Recommendations and approval should be coming soon. Will contact Duke regarding their plans regarding trees in the easement.
- Wetland mitigation re-grading work is complete and as-builts have been submitted to Redwing.
- Submitted Certificate of Substantial Completion for Board Approval and signature.

***Motion to Approve signing of Certificate of Substantial Completion by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 4-0.***

**ATTORNEY'S REPORT:**

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

**COMMENTS FROM BOARD MEMBERS:**

Tom Galligan, President

- Congratulated the Board on completing the negotiations regarding the ASI Purchase/Leaseback proposal.

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member – None

John Secor, Member - None

**NEW BUSINESS:**

There were no new items presented.

**ADJOURNMENT:**

There being no further business to come before Board, the meeting was adjourned at 1:01 pm.

**NEXT MEETING:**

The next scheduled meeting of the South Central Regional Airport Authority is December 16, 2015.

John Secor

Approved by:

Kris Brutscher

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)