

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING
October 21, 2015**

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CALL TO ORDER:

Tom Galligan, President, called the October 21, 2015 meeting of the South Central Regional Airport Authority to order at 12:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); William Happel (Airport Operational Manager); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); John Barton (Woolpert)

ABSENT

None

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of September 16, 2015, were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by John Secor; Seconded by Jim Baker, with Greg Dietz abstaining. All Approve and Motion carried 4-0 with 1 abstention.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants.

Motion to Approve Receipts & Expenses as submitted by Dan Gregory; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report. Items of note were:

- Presented Income and Expense breakdown, including Fuel Flow and Landing Fees, noting that Honaker Aviation was still withholding Fuel Flow Fees.
- Logging had begun and should be completed by the end of the month.
- Made Motion to renew farming contract with Bill Kirchgessner for 2016-2017 at \$125/acre for Townsend property and 30/70 split on any additional property farmed.
- Signed lease with Hampton Air for .27 acres for ramp expansion and Land Reservation Agreement for 2 acres to be held for five years for future hangar plans.
- Working to get Excise Tax refund in December.

Motion to Approve renewal of Farming Contract with Bill Kirchgessner for 2016-2017 at \$125/acre for Townsend Property and 30/70 split for Additional Acreage by John Secor; Seconded by Jim Baker. All Approve and Motion carried 5-0.

AIRPORT OPERATIONS REPORT:

William Happel presented the Airport Operations Report. Items of note were:

- VASI light on 14 is being worked on.
- Pilot Controlled Lighting is working, but receiving pilot complaints. Will check on it.
- Snow plows should be completed by end of week.
- Beacon light is okay.
- Runways are clear.

PUBLIC COMMENTS:

There were no public comments.

AIRPORT CONSULTANT'S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- INDOT requested CIP meetings to be conducted in Indianapolis on November 18th at 2:30 pm. John Secor to attend with Chris Snyder.
- Request Approval of signature on INDOT letter requesting payment extension for AIP-18/22/23.
- AIP-22 – Amended and ready for closeout.
- AIP-23 – Recommending Townsend and Sellersburg Stone closing proceed.
- AIP-24/26 – Requested special meeting with the Board members to discuss present and future Local Share to determine funds required in the near-term. The meeting will be Wednesday, October 28th, at 10:00 am.
 - Greg Fifer suggested contacting County Commissioners for funding once the number required is determined and possible tax levy of \$.01 and contribute \$.005 for the next three years to Clark Regional Airport for the Local Share as to not lose the potential for future grants due to lack of funding.
- AIP-27 – INDOT would like to schedule final inspection on or about October 29th at 1:00 pm with Tom Galligan and John Secor.
 - Presented Crider & Crider Change Order #2 in the amount of deduct \$28,960.
 - Presented Crider & Crider Change Order #3 in the amount of \$22,652 regarding Erosion Control for Approval.
 - Presented Crider & Crider Change Order #4 in the amount of \$47,000 regarding Traffic Control and Trench Rock Excavation, pending required documentation.
- AIP-28 – FAA Reimbursement has been submitted and received and will be paid pending INDOT payment.
 - Requested a Motion to finalize the Sellersburg Stone land acquisition Request for Reimbursement in the amount of \$41,723.

Motion to Approve signing of letter to INDOT requesting Payment Extension on AIP-18/22/23 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 5-0.

Motion to Approve Crider & Crider Change Order #3 in the Amount of \$22,652 regarding Erosion Control by Jim Baker; Seconded by John Secor. All Approve and Motion carried 5-0.

Motion to Approve Crider & Crider Change Order #4 in the amount of \$47,000 for Traffic Control and Trench Rock Excavation, pending documentation, by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 5-0.

Motion to Approve AIP-28 Request for Reimbursement of Sellersburg Stone Land Acquisition in the amount of \$41,723 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 5-0.

ENGINEER'S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Submitted Letter of Substantial Completion for signature for Bean Road Project, Grant 24 Base Bid Additive 1, AIP-26 Additive 2.
- Presented Excel Pay Application 18, Base Bid.
- Requested street sign at the intersection of New Bean Road and Utica-Sellersburg Road.

Motion to Approve signing of Letter of Substantial Completion for Bean Road Project, Grant 24 Base Bid Additive 1, AIP-26 Additive 2 by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 5-0.

ATTORNEY'S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- Submitted a reply in the Malpractice case against Attorney Vissing for the Summary Judgement hearing on November 10, 2015.

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President – None

Jim Baker, Vice President – None

Dan Gregory, Secretary

- Wanted to ensure that the SCRAA Board does not violate any FAA agreements regarding the ASI venture without a clause that would void the contract in the event that this occurs so as to not result in excessive financial damages. Chris Snyder clarified that the terms be very clear in the event that any FAA violations are found in the future due to FAA policy or opinion changes and the agreement needs to be terminated and financial damages are awarded to either party.

J. Greg Dietz, Member – None

John Secor, Member - None

NEW BUSINESS:

There were no new items presented.

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 2:00 pm.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is November 18th, 2015.

John Secor _____

Approved by:

Kris Brutscher _____

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)