

SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING
September 16, 2015

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CALL TO ORDER:

Tom Galligan, President, called the September 16, 2015, meeting of the South Central Regional Airport Authority to order at 12:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); William Happel (Airport Operational Manager); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz)

ABSENT

Dan Gregory (Secretary)

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of August 26, 2015, were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by Greg Dietz; Seconded by John Secor. All Approve and Motion carried 4-0.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Tom Galligan requested the balance of the Operating Account, which was \$110,837. Tom Galligan requested an analysis of the Operating Account for the next Board meeting. (After the meeting, it was determined that the balance provided was for the Grants Account and that the Operational Account balance was actually \$135,358.)
- Kris Brutscher reported that the Air Fair proceeds were \$3,800.

Motion to Approve Receipts & Expenses as submitted by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 4-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report. Items of note were:

- Air Fair & Car Show was a success.
- Hampton Air Land Reservation and Lease Agreements have not been signed yet. They are waiting on Charles Osborn to sign off on them.
- Daisy chain is being placed on the gate to the Fire House so that Skyliners Model Airplane Club can have access to the area.

- CAP is moving in on Monday for their first meeting.
- FAA is requiring the SCRAA to repaint the hold short lines. Received a quote from A&S Parking Lot Maintenance for approximately \$2,200. They will include the taxiway centerlines, approximately 12,500 feet, for \$4,869, per specs provided by Woolpert.
- Airport signage has been installed.
- Honaker Aviation has ceased to pay Fuel Flow Fees, which are approximately \$4,500 a month.
- ATP has commenced paying their User Fees of \$500/month. Greg Fifer will begin to gather information to adopt official User Fee Ordinance.
- Business First will be coming to the Airport regarding the Airport Expansion Project.
- Adopted a fee for anyone wishing to use Airport property for future events of \$300 plus proof of insurance.

Motion to approve Repainting of the Hold Short Lines and the Taxiway Centerlines at a cost of \$4,869 by A&S Parking Lot Maintenance by John Secor; Seconded by Greg Dietz. All Approve and Motion carried 4-0

AIRPORT OPERATIONS REPORT:

William Happel presented the Airport Operations Report. Items of note were:

- The “2” on the “32” needs repainted.
- Requested that the contractors ensure that the areas that are seeded be smoothed to allow for smoother cutting of these areas.

PUBLIC COMMENTS:

There were no public comments.

AIRPORT CONSULTANT’S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Met with Marty Blake with INDOT and Ron Vasquez with FAA on September 15th regarding 2016 participation. All comments were positive.
- SAMS registration is set to expire in December. Will work with the Airport to update.
- Work continues on finalizing ALP. Will provide a drawing for Board Approval when finalized.
- Requested Motion to allow Board President to authorize another Board Member, including the Airport Manager, to sign for FAA/INDOT paperwork on his behalf when not available.
- AIP-24/26 – Preparing Change Order #12 (11).
- Local – Preparing Change Order Local #1 for future hangar site development with Excel based on the Board’s verbal approval of dirt movement in the amount of \$45,000 to build up the site and complete it to proposed grades along with the drainage features that would go along with it in the amount of \$429,545.25, with the Local Share being \$347,183.02. The contractor is requesting 55 calendar days to complete.
- AIP-24 – Will present the Board with a letter to extend AIP-24 through next year for pay requests.

- AIP-27 – REMC has finished their work. Change Order presented to the Board for \$129,000 last month is nullified and changed to a \$28,960 deduct.
 - Erosion control measures in the form of rock check dams, sediment basins and ditch line work has been requested by IDEM in the form of a Workforce Account. Requested Approval for the contractor to complete this work not to exceed \$20,000 through a Workforce Account.
- AIP-28 – FAA has formally awarded Federal Funding in the amount of \$3.8 million with a Local Share of \$190,278.
 - Requested Approval of submission of Reimbursable Agreement which needs to be executed by October 1st for \$492,000, of which the FAA will reimburse 90% and INDOT will reimburse 5%.
 - Submitted FAA Grant Certifications for Tom Galligan’s signature.
- FAA conference call is scheduled for Thursday, September 24th, at 2:00 pm.

Motion to Approve Board President to appoint another Board Member, including Airport Manager, to sign for FAA/INDOT paperwork on his behalf when not available by Jim Baker; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to Approve Workforce Account not to exceed \$20,000 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to Approval of submission of AIP-28 Reimbursable Agreement in the amount of \$492,000 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to signature of AIP-28 Grant Certifications by Tom Galligan by Jim Baker; Seconded by John Secor. All Approve and Motion carried 4-0

ENGINEER’S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- New Bean Road is open and Old Bean Road has been removed. The punch list was currently being worked through.
- Submitted Excel Pay Application #17.
- INDOT is scheduled to inspect the new railroad crossing.
- Orca driveway is complete and had paid through the Force Account and Grant Amendment at an approximate cost of \$10,000 - \$15,000.

ATTORNEY’S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President

- Mr. Galligan stated that the t-hangars would cost approximately \$500,000 for 12 t-hangars, and at 5% interest, approximately \$800 a month, or \$200 a month shortfall at

100% occupancy. Greg Fifer suggested possibly financing for 15 years instead of 10 years, to be discussed at a later time.

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member

- Has received some inquiries regarding the noise impact of the extension project and would like to be able to address them. Asked Chris Snyder for a Noise Impact map.

John Secor, Member

- Logging will commence on October 1st. Any trees removed from the wetlands would need to be replanted. Chris Snyder did not believe the logging encroached on any wetland areas, but would check to be sure.

NEW BUSINESS:

There were no new items presented.

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 1:42 pm.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is October 21, 2015.

John Secor

Approved by:

Kris Brutscher

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)