

SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING

August 17, 2016

The minutes are not intended to be a verbatim transcript

CALL TO ORDER:

Tom Galligan, President, called the August 17, 2016 meeting of the South Central Regional Airport Authority to order at 5:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); John Secor (Member); Kris Brutscher (SCRAA); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Mark Shillington (Woolpert); Doug Bramer (ASI)

ABSENT

J. Greg Dietz (Member); Greg Fifer (Applegate Fifer Pulliam)

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of July 20, 2016, were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Several one-off expenses were discussed which caused the expenses to be higher than normal totaling \$20,000 (insurance renewal, AWOS inspection, and Wayne Supply)
- Many accounts are under budget, but maintenance and repairs that have been neglected for years have and will continue to cause these line items to be over-budget.

Motion to Approve Receipts & Expenses as submitted by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report. Items of note were:

- Waiting on completion of title search in order to close on ASI purchase/leaseback.
- AWOS inspection has been completed.
- Credit Card Machine has been approved by State Board of Accounts in order to accept payments for landing fee invoices. Any fees can be transferred to the customer.
- Need to ensure that FBOs inform transient aircraft of landing fees
- 82nd Airborne training event was a success

PUBLIC COMMENTS:

- Doug Bramer (ASI) commented that he enjoyed the 82nd Airborne training event.

AIRPORT CONSULTANT'S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Need to obtain quotes for cleaning/sealing the cracks in the runway. Chris Snyder will send specs and E&B paving can give a quote for the work.
- AIP 24/26 amended.
 - Karen Miller working with Kris Brutscher to confirm invoices.
 - Will pay Ohio University
 - Partial 24/26 RFP to pay JTL, AFP, Excel Excavation, Ohio University, utilizing proceeds to close on IMI
 - Excel scheduling dirt work
- AIP 27 – Crider & Crider cleanup list in process
- AIP 29 – Grant application for \$1,650,000
- AIP-28
 - Should know what is going on with contractors
 - Pete Boyce checked and AWOS is in good condition, but beacon needs replaced. Will add beacon in design work.
 - Presented Redwing Mitigation for Years 3 & 4 proposals not to exceed \$15,950.

Motion to Approve Payment and Reimbursement of AIP-24/26 not to exceed \$100,000 by Jim Baker; Seconded by John Secor. All Approve and Motion carried 4-0.

Motion to Approve Submission of Request for Reimbursement on AIP-27 in the Amount of \$57,464 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to Authorize Signing of AIP-29 Grant Application in the Amount of \$1,650,000 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to Approve Request for Reimbursement of AIP-28 in the Amount of \$37,504.40 by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 4-0.

Motion to Approve Redwing Mitigation for Years 3 & 4, not to exceed \$15,950, by John Secor; Seconded by Dan Gregory. All Approve and Motion carried 4-0.

ENGINEER'S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Bean Road warranty walk-through:
 - Need to deal with the rock at Bean Road/Utica-Sellersburg Road intersection
 - Direction sign is gone and needs replaced. Will provide cost.
 - Weed spraying and cutting needs to be done along Bean Road
 - Need to follow-up on insurance claim from road damage

- Will work with Kris Brutscher to finalize contract charge spreadsheet to ensure all billing is complete.
- Dead trees on the Essroc wetland site are being replaced. Too much water in designated areas
- SWPPP discussion with IDEM. Tenants to prepare their own SWPP and SCRAA will incorporate into theirs.

ATTORNEY’S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- Absent

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President

- Working on getting mowing equipment quote for ditch maintenance. Will update the Board once quotes are received.

Jim Baker, Vice President

- Thanks to John Secor and Kris Brutscher for their hard work.

Dan Gregory, Secretary

- None

J. Greg Dietz, Member

- None

John Secor, Member

- None

NEW BUSINESS:

Items presented were:

- None

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 6:30 pm.

Motion to Adjourn the August 17, 2016 Board Meeting of the South Central Regional Airport Authority by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is September 21, 2016 at 12:00 pm.

Approved by:

Prepared by: Kris Brutscher