

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING
July 20, 2016**

The minutes are not intended to be a verbatim transcript

CALL TO ORDER:

Tom Galligan, President, called the July 20, 2016, meeting of the South Central Regional Airport Authority to order at 12:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz)

ABSENT

Dan Gregory (Member)

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of June 22, 2016, were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by Jim Baker; Seconded by John Secor. All Approve and Motion carried 4-0.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

-

Motion to Approve Receipts & Expenses as submitted by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 4-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report. Items of note were:

- ASI closing waiting on the County Commissioners to sign verification to German-American Bank that the SCRAA is tax exempt.
- Received closing instructions on the ASI Purchase/Leaseback
- 82nd Airborne Reunion Event scheduled for August 11, 2016 at 11:00. SCRAA will send invitations to local VIPs.

PUBLIC COMMENTS:

- None

AIRPORT CONSULTANT'S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- General Items
 - AIP-24/26 Amendment has been formally requested.
 - Excel is due \$183,000 and will not finish their work until paid. Ogle Foundation has given permission to utilize their grant funding to pay these outstanding invoices.
 - Woolpert has been working with SCRAA to provide necessary SBOA items needed.
 - Request Board Approval to update Grant Oversight Process for the SBOA
- AIP-23
 - FAA has released \$66,972 in reimbursement payments.
 - Sellersburg Stone acquisition is complete
 - Will work with SCRAA to secure final invoices for final closeout
- AIP 24-26
 - Woolpert met with Excel to discuss payment and funding.
 - Land transfer agreement does need to move forward on the Deed to Vacate Old Bean Road and New Bean Road Transfer.
- AIP-27
 - Crider & Crider and Woolpert have walked the site and found several items to be cleaned up and are currently preparing an exhibit for the work to be completed.
 - Also discussed possible start dates for AIP-28 and AIP-29
 - Final Change Order resolved
- AIP-28
 - Final payment on the FAA Reimbursable Agreement has been sent and we are currently confirming receipt of such.
- AIP-29
 - Crider & Crider and E&B will both hold their Base Bid for AIP-28, but only E&B will hold their Additive Bid for AIP-29. E&B was the low bidder.
 - FAA said SCRAA could use current bids.
 - Lighting will be held until next year.
 - Runway signage will be part of the 2017 CIP along with the lighting.

Motion to Approve Payment to Excel for \$183,000 and AIP-23 claims utilizing Ogle Foundation funds by Greg Dietz; Seconded by Jim Baker. Motion carried 3-0 with 1 abstention by Tom Galligan.

Motion to Approve Revised Policies and Procedures for the State Board of Accounts by Jim Baker; Seconded by Greg Dietz. All approve and Motion carried 4-0.

Motion to Approve Submission of AIP-29 Grant Application for \$3,189,500 and \$389,500 to the FAA by Jim Baker; Seconded by Greg Dietz. All approve and Motion carried 4-0.

ENGINEER'S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Presented estimate for damage to Bean Road for SCRAA to submit to insurance.
- Requested that the remaining Geotech budget for Job #12035 be moved to Construction Administration in order to close out the job.
- SWPP/Rule 6 – will research to confirm FBO responsibilities vs. Airport responsibilities with regards to SPCC (Spill Prevention Counter Control Measures) and to see if required per IDEM. May be Rule 6 exempt.

Motion to Approve JTL Transfer of Funds from Job #12035 Geotech to Construction Administration by John Secor; Seconded by Greg Dietz. All approve and Motion carried 4-0.

ATTORNEY'S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President

- Inquired if Chris Snyder would look into payment of taxes by vendors working on the Airport.
 - Greg Dietz suggested payment and then completing form to Indiana Dept of Revenue to recover costs

Jim Baker, Vice President

- None

Dan Gregory, Secretary

- None

J. Greg Dietz, Member

- Suggested renaming Airport Drive to William Happel Way in order to begin changing addresses at the Airport.

John Secor, Member

- Asked Chris Snyder to research Unicom frequency which is owned by Honaker and what it would take to acquire a new Unicom frequency for SCRAA
- AWOS Control Panels located in Honaker as well. Will need to relocate to a neutral position.

NEW BUSINESS:

Items presented were:

- None

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 1:08 pm.

Motion to Adjourn the July 20, 2016, Board Meeting of the South Central Regional Airport Authority by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is August 17, 2016.

Approved by:

Prepared by: Kris Brutscher