

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING**  
**July 15, 2015**

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**CALL TO ORDER:**

Tom Galligan, President, called the July 15, 2015, meeting of the South Central Regional Airport Authority to order at 12:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); William Happel (Airport Operational Manager); Mark Shillington (Woolpert); Jorge Lanz (Jacobi, Toombs & Lanz)

**ABSENT**

None

**APPROVAL OF MINUTES:**

The minutes of the SCRAA Board Meeting of June 17, 2015, were presented to the Board.

*Motion to approve the minutes of the South Central Regional Airport Authority by Dan Gregory; Seconded by Jim Baker. John Secor and Greg Dietz Abstained as they were absent at the last Board meeting. Motion carried 3-0 with 2 abstentions.*

**APPROVAL OF RECEIPTS & EXPENSES:**

Kris Brutscher presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Expenses were a bit higher due to attorney bills being delivered as a bulk billing due to personnel change, runway striping, down payment on the Kubota and landscaping charges.

*Motion to Approve Receipts and Expenses as submitted by Greg Dietz; Seconded by John Secor. All Approve and Motion carried 5-0.*

**AIRPORT MANAGER'S REPORT**

John Secor presented the Airport Manager's Report. Due to a case of laryngitis, Mr. Secor asked that the Board read through his report as presented. Items of note were:

- ATP Flight School is a new sub-tenant of the SCRAA.
- Honaker Aviation continues to enclose their drive-thru hangars, which is bringing in tenants from other airports.
- Some individuals were parking in the Protected Zone in front of the hangars, which is not allowed. Mr. Secor informed them of the rules and they complied.

- Requested a loan from the SCRAA in the amount of \$5,000 for the Air Fair & Car Show.
  - Greg Dietz questioned the disposition of proceeds of the Air Fair & Car Show. It was determined that any proceeds would go towards the next Air Fair & Car Show.
  - Greg Fifer suggested that in the event that proceeds were not sufficient for repayment, the loan would be forgivable.
- Future events:
  - Air Fair & Car Show
  - Quarterly magazine
  - Rule the Road
- Expenses for the month were below income.
- Fuel Flow Fees were up over last year by approximately \$7,000 and Landing Fees were up approximately \$6,000.

*Motion to Approve loan from the SCRAA to John Secor for Air Fair & Car Show in the amount of \$5,000, with the loan being forgivable should proceeds not be sufficient to repay loan, by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.*

#### **AIRPORT OPERATIONS REPORT:**

William Happel presented the Airport Operations Report. Items of note were:

- All lights are operational.
- Runways are clear.
- Bean Road is currently closed due to high water.
  - Jorge Lanz, JTL, reminded the Board that JTL had prepared plans with specifications for Runway 14/32 to overlay and seal the cracks and that the plans and specs were available if funds were to become available.
  - Tom Galligan inquired as to the size of the cracks, and William Happel explained that they are in excess of an inch. John Secor stated that they may need to be patched and resurfaced.

#### **PUBLIC COMMENTS:**

There were no public comments.

#### **AIRPORT CONSULTANT'S REPORT:**

Mark Shillington with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Reported that Woolpert is still working on the grading contours for the SCRAA hangars so they are not able to provide an updated drawing at this time.
- Reported that staffing changes at the FAA resulted in an alteration to the DBE Program documentation and it needed to be updated with Kris Brutscher being identified as the new Liaison Officer with a new Org Chart. Requested Approval of resigning of DBE Plan listing Kris Brutscher as Liaison Officer and new Org Chart due to staff changes.
- AIP-24 – Requested Approval of Amendment Letter by Airport Manager as Excel had exceed their contract value. Excel to issue Credit Memo to resolve this issue. Once this

is done, they will rebill AIP-26 for payment. Mr. Lanz will inform Excel how to handle this.

- AIP-18/22/23 – Submitted Pay Requests
- AIP-27 – REMC's proposed line crosses the gas line of Vectren in a couple of places. Vectren and REMC have cleared the crossing; however, Duke Energy has denied access to their easement under their lines. Woolpert has been in contact with Larry Edwards with REMC for a copy of the correspondence from Duke and will forward to Greg Fifer for review in order to grant an additional easement.
  - Greg Fifer mentioned he also needed a copy of the Sellersburg Stone Purchase Agreement and O.R. Colan IMI Appraisal from Woolpert for AIP-23.
- AIP-27 – Crider & Crider construction will cause Runway 18/36 to be temporarily closed. Tenants have been notified.
- AIP-28 – Bid opening was held on Friday. Division A came in as expected. Division B, Woolpert were the low bidders. TEM dropped out of the bidding and Timmons and Bansel Construction bids both went up by about \$400,000.
  - Woolpert contacted Timmons to question this and were informed that drilling and concrete prices had increased. They were going to look at the pricing and get back to them in two weeks.
- Requested Board Approval for the Cost Summary and signing of the Grant Application for AIP-28, pending further review of the bids and discussion with FAA.

***Motion to Approve signing of DBE Plan listing Kris Brutscher as Liaison Officer by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 5-0.***

***Motion to Approve New Org Chart by Greg Dietz; Seconded by Dan Gregory. All Approve and Motion carried 5-0.***

***Motion to Approve AIP-28 Cost Summary and signing of the Grant Application, pending further review of the bids and discussion with the FAA, by Greg Dietz; Seconded by Dan Gregory. All Approve and Motion carried 5-0.***

#### **ENGINEER'S REPORT:**

Jorge Lanz with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Weather has been delaying Bean Road progress.
- Railroad crossing tentatively scheduled for replacement on July 17<sup>th</sup> and 18<sup>th</sup>. The Railroad personnel are concerned about the subbase getting rained on before the concrete is laid.
- AT&T pole moves are scheduled for move on Thursday, but weather dependent.

#### **ATTORNEY'S REPORT:**

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

**COMMENTS FROM BOARD MEMBERS:**

Tom Galligan, President – Commended Kris Brutscher and John Secor in their efforts in organizing the office post the personnel change.

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member – Would like to have Verizon come to speak to Kris Brutscher about having a cell phone to replace the payphone and possibly switching to Verizon for the office. He has also received a quote for the way-finder. He requested time to get a second quote from River City Signs so that we would have two quotes. He would like to have the way-finder up by Labor Day.

John Secor, Member – None

***Motion to Approve place sign order to the lowest bidder, not to exceed \$10,000, by John Secor; Seconded by Hun Baker. All Approve and Motion carried 5-0.***

**NEW BUSINESS:**

Items presented were:

- There has been a complaint that the silt fences are intruding on the Skyliner’s Airplane Club’s circle. They have been informed that the silt fences are there as an erosion control prevention measure to keep silt from infiltrating into the drainage areas. They were informed that once construction proceeded, they would need to stop for a period of time due to safety issues. Mr. Secor will contact the president of the flying club and try to explain to him the need for the silt fence during this phase of the construction.

**ADJOURNMENT:**

There being no further business to come before Board, the meeting was adjourned at 1:00 pm.

**NEXT MEETING:**

The next scheduled meeting of the South Central Regional Airport Authority is August 29, 2015.

John Secor

Approved by:

Kris Brutscher

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)