

SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING
April 27, 2016

The minutes are not intended to be a verbatim transcript

CALL TO ORDER:

Tom Galligan, President, called the April 27, 2016 meeting of the South Central Regional Airport Authority to order at 12:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Julie James (ASI); Denise Barkdull (Frost, Todd, Brown); Jeff Jenkins (TEG Architects); Brad Hood (Vampire Air Group); Doug Bramer (ASI); Jim Robinson (JR Aviation)

ABSENT

None

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of March 17, 2016, were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Since the SCRAA has been billing landing fees, a total of \$1,015 in unreported landing fees have been collected from aircraft who had been landing at Clark Regional Airport unnoticed by the FBOs.
 - Doug Bramer pointed out that there had been a few instances where based aircraft had been inadvertently invoiced. It was noted that those based aircraft had been refunded their payments and measures had been put in place to ensure that newly based aircraft were identified prior to invoicing.
 - Jim Robinson suggested that it may be possible to record the Unicom conversations in order to capture even more unreported aircraft. It was decided that this endeavor would be too cumbersome.

Motion to Approve Receipts & Expenses as submitted by Greg Dietz; Seconded by John Secor. All Approve and Motion carried 5-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report. Items of note were:

- Excavation had begun on the SCRAA Hangar site. Plans are for (3) Corporate hangars, (2) T-hangars units - (1) with (10) units and (1) with (12) units.
- Maintenance has been working on cleaning up the front entrance fence row.
- A flag pole is being fabricated for the front entrance.
- Vampire Air Group will clean and refurbish the aircraft at the entrance.
- The Fire House lease has expired and negotiations will begin soon to negotiate a new lease with them.
- The Air Fair discussions will begin soon. The plans are for a Louisville Crashers concert, a car show, WWII Static Air Show, a Balloon Glow, and possibly a UPS 757 for the featured aircraft.
- The 82nd Airborne's Annual Reunion will be held in Louisville this year August 11th – 13th. They will be air-dropping 200+ paratroopers at Clark Regional Airport from 1-3 C130s on August 11th between 11:00 and 1:00. This should bring a lot of media attention, both local and national.
 - The airport will have to be NOTAM'ed shut down for the air drop.

PUBLIC COMMENTS:

- Brad Hood (Vampire Air Group)
 - The old Fraley's Market has become an eye sore. He asked who could be contacted to complain about this. Greg Dietz informed him to contact the County Building Department and they could direct him on who to file a complaint with.
- Brad Hood inquired as to the possibility of Clark County operating a fuel farm at Clark Regional Airport as KJVY has some of the highest fuel prices in the flyable region.
 - Doug Bramer (ASI) indicated that the other airports surrounding KJVY are municipally-owned and do not operate "for-profit" and that is why their prices are cheaper. ASI has some of the cheapest "for-profit" prices in the area.

AIRPORT CONSULTANT'S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Recommended a notice to the FAA of the SCRAA's intent to utilize its NPE funds of \$150,000 towards the Runway/Taxiway Extension Project, noting that these funds cannot be used towards Local Matching Funds.
- Payments to O R Colan and Excel were made during the month, but there are still approximately \$356,000 in older invoices that remain open. These will be addressed on a first-in/first-out basis as amendments are approved and requests for reimbursement are filed.
- Will schedule a conference call with the FAA regarding AIP-28 construction schedule possibly resuming in July and future AIP-29 bid awards in June, depending on the commitments from the surrounding communities regarding the Local Matching Funds.
- Paving discussions and planning will be deferred until a later date to be determined dependent upon the Local Matching Funding situation.

- AIP-23
 - The FAA has amended AIP-23 an additional \$84,000.
 - The Town of Sellersburg's land donation value that was anticipated to be reimbursed and used towards the Local Matching funding needs unfortunately has been reduced by \$20-\$30,000 due to changes which have occurred within the FAA's policies that have occurred which no longer allow a sponsor to receive donated lands from another public entity to use as reimbursable local share.
 - O R Colan will provide an updated appraisal for the Sellersburg Stone/IMI property. Greg Fifer will proceed with the closing and then AIP-23 can proceed to closing.
- AIP-24/26
 - Ready to complete the land transfer to the Town of Sellersburg, Vacate Old Bean Road, Excel is ready to finish their work and then the FAA can proceed with the grant amendment.
- AIP-28
 - Crider & Crider will clean up the rocks that have been left behind from the construction.
 - The FAA is ready to send the new shelters for the MALSR and the Glideslope. They will need to be placed near their final site so that they can be moved by crane if necessary, as per the Reimbursable Agreement.

Motion to Inform FAA of the SCRAA's Intent to Utilize its NPE Funds of \$150,000 Towards the Runway/Taxiway Extension Project by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

Motion to Approve Submission of Request for Reimbursement for AIP-23 RFP#6 in the Amount of \$74,928.26 by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

Motion to Approve Request to FAA by the SCRAA for Amendment of AIP-24 in the Amount of \$194,654.00 by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 5-0.

ENGINEER'S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- The asphalt repair work on Bean Road has been completed.
- The signage at Bean Road and Utica-Sellersburg Road should be installed within a couple of days.
- The piles of dirt near the railroad tracks across Bean Road are being leveled and graded.
- The Right-of-Way and Transfer Agreement are being submitted to Greg Fifer's office for completion.
- The SWPP/Rule 6 Scope with fee was submitted to the SCRAA Board in order to update the SWPP plan and perform the required annual testing requirements. This also requires semi-annual outfall sampling.

- This was tabled for 30-days pending review by the SCRAA Board.

ATTORNEY'S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- Judge Cody will be reviewing the Vissing malpractice case this week. Mr. Fifer will update the Board as soon as he hears anything.

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President

- The appearance/atmosphere of the airport is really starting to improve.

Jim Baker, Vice President

- None

Dan Gregory, Secretary

- None

J. Greg Dietz, Member

- The airport has improved greatly over the past year under the management of John Secor. He also noted the greatly improved public attendance at the Board Meetings.

John Secor, Member

- Thanked Kris Brutscher and Bill Thomas for their contributions as well. He stated that it was a team effort.

NEW BUSINESS:

Items presented were:

- Denise Burkduall (Frost, Todd, Brown) – Ordinance 02-2016 Regarding the Purchase/Leaseback of Aircraft Specialists by the South Central Regional Airport Authority.
 - Ms. Burkduall requested that the SCRAA Board adopt Ordinance 02-2016 as previously read and discussed at prior meetings.
- John Secor – Resolution 2016-02 Regarding the Interlocal Marketing Agreement between River Ridge Commerce Center and the South Central Regional Airport Authority.
 - The Agreement consists of the following four items in Year One:
 - Display of large sign in prominent place that promotes the RCC as a business partner with sites available.
 - Creation of brochures for dissemination at the airport as well as RCC, as well as at any conventions or trade shows that are attended.
 - Display of a page on the Authority's Website which promotes the RCC as a business partner.

- Creation and display of (3) advertising banners that promote the business partnership which can be taken to trade shows or conventions and displayed at the airport.
- In return, the SCRAA will invoice RCC \$1,333/month for 12 months for a total of \$40,000. Any remaining funds may be used for airport operations however the airport sees fit.
- Chique Marketing, which has an office at River Ridge Commerce Center, has submitted a proposal for \$1,750 to fulfill the Year One requirements. Ms. Courtney Hover has been in contact with the SCRAA and has submitted her preliminary vision for completing these requirements. The SCRAA feels that this partnership would best serve the vision of the Interlocal Agreement.

Motion to Adopt Ordinance 02-2016 for the Purchase/Leaseback of Aircraft Specialists by the South Central Regional Airport Authority by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

Motion to Approve Resolution 2016-R02 to Enter into the Interlocal Marketing Agreement with River Ridge Commerce Center, to be Invoiced by the SCRAA \$1,333.00 per Month by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

Motion to Approve Proposal of Chique Marketing in the Amount of \$1,750 to Fulfil Year One Requirements of RCC/SCRAA Interlocal Agreement by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 1:07 pm.

Motion to Adjourn the April 27, 2016 Board Meeting of the South Central Regional Airport Authority by Dan Gregory; Seconded by Greg Dietz. All Approve and Motion carried 5-0.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is May 18th, 2016.

Approved by:

Prepared by: Kris Brutscher