

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING  
February 18, 2015**

The minutes are not intended to be a verbatim transcript  
Reproduction of original Minutes prepared by Melodee McNames – Original Minutes on file at SCRAA office.  
Reproduced for Standardization

**CALL TO ORDER:**

Tom Galligan, President, called the February 18<sup>th</sup>, 2015 meeting of the South Central Regional Airport Authority to order at 5:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); J. Greg Dietz (Member); Greg Fifer (Applegate, Fifer, Pulliam); Melodee McNames (Airport Manager); William Happel (Airport Operational Manager); Mark Shillington (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Brad Hood (Vampire Air Group); John Goble (Aircraft Specialists)

**APPROVAL OF MINUTES:**

The minutes of the SCRAA Board Meeting of January 21, 2015, were presented to the Board.

*Motion to approve the minutes of the South Central Regional Airport Authority by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.*

**APPROVAL OF RECEIPTS AND EXPENSES:**

Melodee McNames, Airport Manager, presented the monthly receipts and expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- AIP-26/RFP#6 for \$27,869.15
- AIP-26/RFP#7 for \$5,573.83
- AIP-27/RFP#2 for \$40,001.22 (Corrected)

*Motion to Approve Receipts and Expenses as submitted by Jim Baker; Seconded by Greg Dietz. All Approve and Motion carried 4-0.*

*Motion to Approve AIP-26/RFPs #6 & #7 as submitted by Dan Gregory; Seconded Jim Baker. All Approve and Motion carried 3-0 with 1 abstention by Tom Galligan.*

*Motion to Approve AIP-27/RFP#2 as submitted by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

**AIRPORT MANAGER'S REPORT**

Melodee McNames presented the Airport Manager's Report. Items of note were:

- Submission of 2014 Annual Report to the Clark County Commissioners, including 2015 Budget and Financial Report prepared by Hurst & Winters.

### **AIRPORT OPERATIONS REPORT:**

William Happel presented the Airport Operations Report. Items of note were:

- Snow event on February 17<sup>th</sup>, continuing into February 18<sup>th</sup>, required snow removal until 3:00 pm.
- Cutting edges on two plows had to be replaced at \$315.00 each. Mr. Happel will contact Spencer Machine to see if they can fabricate two blades with stronger steel at a better price.
- FAA has given approval for temporary repair on the fence damage on Bean Road reported last month.

### **PUBLIC COMMENTS:**

- Brad Hood of Vampire Air Group voiced his concerns of the run down appearance of the aircraft and lighted sign at the entrance to the Airport. He offered Vampire's help in cleaning the aircraft. Ms. McNames was instructed to call the sign contractors and review the quotes previously submitted for the rehab of the sign.

### **AIRPORT CONSULTANT'S REPORT:**

Mark Shillington with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Presented Woolpert's General Services Agreement Amendment #2 in the amount of \$10,000 to finalize grants with the FAA/Sponsor of which Woolpert is not assigned.
- FAA Tech Ops will attend the pre-construction meeting in March and go over everything.
- AIP-18 – Closeout information is pending. Needed are the Dreyer information and a finalized JTL Agreement. Mr. Fifer stated that he would finalize the JTL Agreement.
- AIP-22 – Presented possible conflict with the construction plans submitted by JTL. Utilities moved do not correspond with the correct location as depicted on the earth moving construction plans. Vectren has submitted as-built and Woolpert is trying to modify the plans and the structures in the Critical Area. They will prepare a Change Order for Crider & Crider for the next meeting.
- AIP-23 –
- AIP-24/26 –
- AIP-25 –
- AIP-27 – Presented REMC Easement for signatures and approval of the FAA prepayment of \$25,140.00.

***Motion to Approve Woolpert General Services Agreement Amendment #2 in the amount of \$10,000 by Greg Dietz; Seconded by Jim Baker. All Approve and Motion carried 4-0.***

***Motion to Approve REMC Easement for signing and FAA prepayment of \$25,140.00 by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.***

### **ENGINEER'S REPORT:**

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Presented Excel Change Order #9R, changing credit amount of (\$32,721.79) to a credit amount of (\$18,240.79).

***Motion to Approve Voiding Excel Change Order #9 and replacing with Excel Change Order #9R by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 3-0 with 1 abstention by Tom Galligan.***

**ATTORNEY’S REPORT:**

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

**COMMENTS FROM BOARD MEMBERS:**

Tom Galligan, President – Reported he had made a presentation to the Windsor Society and would be meeting with River Ridge in regards to possible funding sources.

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member – None

John Secor, Member - None

**NEW BUSINESS:**

- There were no new items presented during this month’s meeting.

**ADJOURNMENT:**

There being no further business to come before Board, the meeting was adjourned.

**NEXT MEETING:**

The next scheduled meeting of the South Central Regional Airport Authority is March 18<sup>th</sup>, 2015.

John Secor \_\_\_\_\_

Approved by:

Melodee McNames/Kris Brutscher

Prepared by: Melodee McNames/Kris Brutscher

(original signatures on file at the SCRAA office)