

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING  
February 17, 2016**

The minutes are not intended to be a verbatim transcript

**CALL TO ORDER:**

Tom Galligan, President, called the February, 2016, meeting of the South Central Regional Airport Authority to order at 12:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Aprile Rickert (News and Tribune); Gina Ramser (ASI); Julie James (ASI); Brad Hood (Vampire Air Group); Jim Robinson (JR Aviation); Karen Tweedy (Sellersburg Fire); Tiffany Dietz (Sellersburg Fire); Bryant Shumate (Air Methods); Kevin Happel (Honaker Aviation)

**ABSENT**

J. Greg Dietz (Member)

**PRESENTATION OF FEE ORDINANCE 01-2016**

Greg Fifer presented the Fee Ordinance 01-2016 for discussion.

Honaker Group, LLC, submitted comments via their attorney stating that they were against the proposed Ordinance.

He then opened the floor for comments.

Bryant Shumate, Regional Logistics Manager, Air Methods, is opposed to the Ordinance. They state that they currently have only one base in West Virginia, that is subject to a User fee of \$500 for two aircraft in Indiana, West Virginia, Ohio, and Kentucky.

Jim Robinson, Owner, JR Aviation, supports the ordinance. He has paid a User Fee for the past 15 years and feels that it is necessary for the continuing operations of Clark Regional Airport. His opinion is that it would not be unfair that those who have not been subjected to this User Fee should pay retroactively to when they arrived at the Airport.

Bryant Shumate, Air Methods, states that their position is that they want to be part of the community but feel that this is a result of loss of Fuel Flow Fees and it shouldn't be their responsibility to replace the lost revenue in Fuel Flow Fees.

Kevin Happel, Honaker Aviation, stated that there was no User Fee when Air Methods arrived. Jim Robinson stated that there was.

Kevin Happel wanted clarification as to what corporate aircraft operators would be charged. Mr. John Secor stated that only those operating for-profit would be subject to the fee.

Mr. Happel then wanted clarification to non-aviation tenants. Mr. Greg Fifer stated that if they lease up to 500 square feet a month the charge would be \$100 a month and 501+ square feet a month would be \$200 a month to cover common area maintenance such as grass cutting, snow plowing, signage, street lights, etc.

Mr. Honaker stated that corporate aircraft operators use the same common areas, and Mr. Fifer clarified that they were exempt.

Mr. Greg Fifer requested a Motion to close the Public Hearing.

Jim Baker stated that he pays \$110 per month Common Area Maintenance on two condos he owns. He feels that this is a common practice.

Mr. Greg Fifer stated that even with the Ordinance and the revenue generated, the Airport will still be operating at a \$40,000 deficit for 2016. Due to this, the SCRAA Board has had to reject part of an FAA grant because they would not be able to come up with the Local Match. All contracts will be placed on hold until future funding can be secured. The County Council and Commissioners do not want to contribute because the tenants at the Airport are not supporting it through User Fees. The Board is well within its rights to institute the Fee Ordinance.

The Ordinance will begin March 31, 2016.

***Motion to Close the Public Meeting by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.***

***Motion to Approve the Ordinance 01-2016 as modified by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.***

#### **APPROVAL OF MINUTES:**

The minutes of the SCRAA Board Meeting of January 27, 2016, were presented to the Board.

The last paragraph of the second page needed changed from IDEM to INDOT.

***Motion to approve the minutes of the South Central Regional Airport Authority by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 4-0.***

#### **APPROVAL OF RECEIPTS & EXPENSES:**

John Secor, Airport Manager, presented the monthly expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

***Motion to Approve Receipts & Expenses as submitted by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.***

## **AIRPORT MANAGER'S REPORT**

John Secor presented the Airport Manager's Report. Items of note were:

- Landing Fee invoicing by the SCRAA office has resulted in the capture of previously missing landings due to the hours of operation at the FBOs.
  - Jim Baker asked if the fuel fees were down due to other airports being cheaper, and Mr. Secor stated that could be the case since JVY's fuel prices are a bit higher than surrounding airports.
  - Dan Gregory asked if the reported Landing Fees were a result of SCRAA invoicing, and Ms. Kris Brutscher stated that the numbers reported were for December and the FBOs were collecting at that time.
- William Happel resigned on Thursday, January 28th, due to health reasons.
- ASI purchase/leaseback is progressing. Requested a Motion to Approve Hart Surveying & Engineering, cap of \$4,250, as the surveyors of record, Frost, Brown & Todd as Bond Council, \$30,000 cap; and Umbaugh & Associates as Financial Advisors, \$35,000 cap.
- ASI has agreed to extend deadline an additional 90 days.
- Have sent requests for funding assistance to Clark County Council and Commissioners, and INDOT Commissioner.
- Maintenance Supervisor has been released.
- Had teleconference with the FAA regarding the temporary road. Mr. Chris Snyder stated that it is possible that the SCRAA may not have to build the road.
  - MALSR will be out of service if the road is not built.
- Pay phone at Honaker Aviation will be removed.

*Motion to Approve Frost, Brown & Todd as the Financial Advisors by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.*

*Motion to Approve Umbaugh & Associates as the Bond Council by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 4-0.*

*Motion to Approve Hart Surveying & Engineering as the Surveyors of Record by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

## **PUBLIC COMMENTS:**

- Jim Robinson, JR Aviation, requested a copy of the
- Minutes and Manager's Report in advance of the meetings.
- Brad Hood wanted clarification as to if the County Commissioners and Council had completely denied any support. Mr. Galligan stated that they had not turned them down. The Clark County Council and Commissioners still may contribute.
  - Chris Snyder reiterated that part of the FAA Grant Assurances is that the Airport is self-sufficient.
- Jim Robinson asked if the fees generated by the Ordinance would be sufficient to balance the 2016 budget? John Secor stated that the funds raised through the Fee Ordinance would be zero gain. Tom Galligan stated that the perception of a cohesive Airport will be of considerable value with regards to future funding opportunities.

## **AIRPORT CONSULTANT'S REPORT:**

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- AIP-23 Amendment should be funded in full.
- AIP-24/26 Amendments underway and should be updated next month. Payment distribution will be prioritized. It is currently at 95% and final paperwork is being completed.
- AIP-18/22 are now closed.
- AIP-27 may need some special Board action in the future regarding contracts. Will know more by next month.
- AIP-28 is currently on hold pending Local Match funding.

*Motion to Approve signing AIP-28 for \$29,000 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

*Motion to Approve signing AIP-23 54,902 by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

*Motion to Approve signing AIP-23 for \$72,402 by Dan Gregory; Seconded by John Secor. All Approve and Motion carried 4-0.*

#### **ENGINEER'S REPORT:**

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- Private Crossing Agreement has been submitted.
- Signs have been approved at Utica-Sellersburg and Bean Roads.
- Transfer of Rights of Bean Road is in progress.
- As-Builts are finished for Bean Road. One copy to INDOT and one copy to SCRAA.

#### **ATTORNEY'S REPORT:**

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

#### **COMMENTS FROM BOARD MEMBERS:**

Tom Galligan, President – None

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member – None

John Secor, Member

- Mr. Secor would like to reiterate that Air Methods would be missed as a tenant if they decide to go.
- Reminded those present that the entire budget is only \$211,000 a year, which is minimal.

**NEW BUSINESS:**

Items presented were:

- None

**ADJOURNMENT:**

*Motion to Adjourn by John Secor; Seconded by Jim Baker. All Approve and Motion carried 4-0.*

There being no further business to come before Board, the meeting was adjourned at 1:00 pm.

**NEXT MEETING:**

The next scheduled meeting of the South Central Regional Airport Authority is Wednesday, March 16, 2016.

*John Secor* \_\_\_\_\_

Approved by:

*Kris Brutscher* \_\_\_\_\_

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)