

**SOUTH CENTRAL REGIONAL AIRPORT AUTHORITY BOARD MEETING
January 27, 2016**

The minutes are not intended to be a verbatim transcript.
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CALL TO ORDER:

Tom Galligan, President, called the January 27, 2016 meeting of the South Central Regional Airport Authority to order at 12:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Tom Galligan (President); Jim Baker (Vice President); Dan Gregory (Secretary); J. Greg Dietz (Member); John Secor (Member); Greg Fifer (Applegate, Fifer, Pulliam); Kris Brutscher (SCRAA); William Happel (Airport Operations Manager); Chris Snyder (Woolpert); Mike Harris (Jacobi, Toombs & Lanz); Doug Bramer (Aircraft Specialists); Mitch Newland (EAA 1042); Brad Hood (Vampire Air Group); Bryant Shumate (Air Methods)

ABSENT

None

APPROVAL OF MINUTES:

The minutes of the SCRAA Board Meeting of December 16, 2016 were presented to the Board.

Motion to approve the minutes of the South Central Regional Airport Authority by John Secor; Seconded by Dan Gregory. All Approve and Motion carried 5-0.

APPROVAL OF RECEIPTS & EXPENSES:

John Secor, Airport Manager, presented the monthly expenses incurred by the SCRAA for both Operations and Grants. Items of note were:

- Honaker Aviation is still withholding Fuel Flow Fees.

Motion to Approve Receipts & Expenses as submitted by Dan Gregory; Seconded by Jim Baker. All Approve and Motion carried 5-0.

AIRPORT MANAGER'S REPORT

John Secor presented the Airport Manager's Report as submitted but did not read the report. Members were advised to review at their leisure and contact him if there were any questions.

PUBLIC COMMENTS:

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AIRPORT CONSULTANT'S REPORT:

Chris Snyder with Woolpert presented the monthly update regarding Grant activity as well as Airport projects. Items of note were:

- Submitted the final CIP for Approval by the Board. The Local Share has increased to 6% and could go up if the local matching funds aren't secured shortly.
- There was a brief discussion regarding the items on the CIP regarding repaving of the Airport.
- Requested Approval of the final draft of the CIP.
- AIP-23 amendment has been approved and working towards finalizing 24/26. The FAA has notified sponsors of the requirement of a grant audit, as the Airport has received over \$750,000 during the fiscal year. These charges are not AIP-eligible.
- AIP-18 is ready to close, pending signatures.
- AIP-22 final payment request was submitted and it is ready to be closed out.
- AIP-23 \$114,923 amendment was approved, which includes approximately \$150,000 of local reimbursement for land acquisition be possibly within the next six months. He requested a Motion to Approve the amendment.
- AIP-24/26 has reached 95%. An amendment is anticipated. Requested a special meeting to form a payment schedule on open and incoming invoices once the preliminary amendment amount has been determined. JTL is to provide the as-built in order to apply for amendment.
- AIP-27 included a request for a road in order to service the MALSR. Crider & Crider has reduced their estimate from \$56,000 to \$32,750. The MALSR has been shut down until the road is completed as there is no road in order to access the equipment. This would be a temporary road that would be removed and the stones reused as a part of the permanent road. Requested a Motion to Approve the temporary road to the MALSR.
- AIP-28 contracts need to be signed in February or the project will be delayed considerably. The FAA has agreed to a Local Share reimbursement not included in AIP-23, to be submitted once AIP-23 issues have been resolved.
- Mr. Snyder presented requests for reimbursement from the FAA for AIP-18, AIP-22, and AIP-26 for approval by the Board.

Requested a Motion to Approve the Final Draft of the CIP by Dan Gregory; Seconded Jim Baker; all Approved and Motion carried 5-0.

Motion to Approve the Amendment for AIP-23 in the amount of \$114,923 by Jim Baker; Seconded by John Secor. All approved and Motion carried 5-0.

Motion to approve construction of a temporary road to the MALSR to prevent the MALSR shut down until the end of the project as of March, 2016 was denied 5-0.

Motion to Approve filing AIP 18, 22, and 26 requests for payment to the FAA by Jim Baker; Seconded by John Secor. All Approved and Motion carried 5-0.

ENGINEER'S REPORT:

Mike Harris with Jacobi, Toombs & Lanz presented the monthly update regarding Grant activity related to AIP-24/26. Items of note were:

- The punch list items had been completed except for the pavement repair needed to be redone. Presented Excel Pay App #19 for \$293,446. Change Order #11 was for \$177,540.63. This is the final Change Order to be presented.
 - Mr. Chris Snyder informed the Board that Change Order #11 would be the final Change Order. Any new charges would be 100% Local Share.
- Mr. Harris reported that the railroad crossing permit has been received. Railroad crossing on old Bean Road would become a private railroad crossing by agreement between the SCRAA and Southern Indiana Railroad to indemnify Southern Indiana Railroad from losses.

- The sightline at the railroad crossing on New Bean Road would need to be maintained. It is expected that Duke Energy will be clearing the trees from their easement on the south side of the railroad in the spring, which should take care of this requirement.
- Signage has been approved for Utica-Sellersburg Road and Bean Road and they will be installed as soon as they are received. Once the signs are up, the Town of Sellersburg/Clark County will take responsibility for new Bean Road and old Bean Road right-of-way will be vacated.
- Redwing has submitted their final Wetland report and IDEM would like to schedule a final walkthrough in the spring.

Motion to Approve Pay App #19 and Change Order #11, pending FAA approval, Jim Baker; Seconded by John Secor. All Approved and Motion carried 4-0-1 with Mr. Tom Galligan abstaining

ATTORNEY’S REPORT:

Greg Fifer with Applegate, Fifer & Pulliam presented an update regarding current litigation. Items of note were:

- None

COMMENTS FROM BOARD MEMBERS:

Tom Galligan, President – None

Jim Baker, Vice President – None

Dan Gregory, Secretary – None

J. Greg Dietz, Member – None

John Secor, Member – Made a Motion to Approve the calendar for 2016 Board Meeting dates, noting January’s meeting move to January 27th.

Motion to Approve the 2016 Board Meeting Calendar of the South Central Regional Airport Authority by John Secor; Seconded by Greg Dietz. All approved and Motion carried 5-0.

NEW BUSINESS:

Items presented were:

- The User Fee Ordinance was presented to the Board. Bryant Shumate of Air Methods inquired as to if Air Ambulance would be exempt. John Secor informed Mr. Shumate that as it was a for-profit business, it would not be exempt.
 - Mr. Greg Fifer informed the Board that there would need to be an announcement in the newspaper informing the public of the Ordinance and a public hearing on the subject on February 17th prior to the Board meeting. Approval of the Ordinance was tabled until February 17th.
- The Minimum Standards revisions were presented and additional changes noted.
- The Rules and Regulations of the Airport were presented and additional changes noted.
- The draft Annual Report was presented to the Board.

Motion to table Approval of Ordinance 01-2016, Fee Ordinance, until February 17th, 2016 by Jim Baker; Seconded by Dan Gregory. All Approved and Motion carried 5-0.

Motion to Approve the Minimum Standards of Clark Regional Airport, pending changes, by Dan Gregory; Seconded by Jim Baker. All approved and Motion carried 5-0.

Motion to Approve the Rules and Regulations of Clark Regional Airport, pending changes, by Jim Baker; Seconded by John Secor. All approved and Motion carried 5-0.

ADJOURNMENT:

There being no further business to come before Board, the meeting was adjourned at 2:00 pm.

Motion to Adjourn the January 27, 2016 Board Meeting of the South Central Regional Airport Authority by Jim Baker; Seconded by Dan Gregory. All Approve and Motion carried 5-0.

NEXT MEETING:

The next scheduled meeting of the South Central Regional Airport Authority is February 17, 2016 at 12:00 pm.

John Secor

Approved by:

Kris Brutscher

Prepared by: Kris Brutscher

(Original signatures on file at SCRAA Office)